

2017

PR #	Start of pay period	End of Pay period	All Billing Documents are Due on Monday before 8:00AM ** Please note the Holidays Date due to office being closed.	PAYDAY	Week #
1	12/18/2016	12/31/2016	**Monday 1/2/2017 before 8:00AM	1/6/2017	2
2	1/1/2017	1/14/2017	**Monday 1/16/2017 before 8:00AM	1/20/2017	4
3	1/15/2017	1/28/2017	Monday 1/30/2017 before 8:00AM	2/3/2017	6
4	1/29/2017	2/11/2017	Monday 2/13/2017 before 8:00AM	2/17/2017	8
5	2/12/2017	2/25/2017	Monday 2/27/2017 before 8:00AM	3/3/2017	10
6	2/26/2017	3/11/2017	Monday 3/13/2017 before 8:00AM	3/17/2017	12
7	3/12/2017	3/25/2017	Monday 3/27/2017 before 8:00AM	3/31/2017	14
8	3/26/2017	4/8/2017	Monday 4/10/2017 before 8:00AM	4/14/2017	16
9	4/9/2017	4/22/2017	Monday 4/24/2017 before 8:00AM	4/28/2017	18
10	4/23/2017	5/6/2017	Monday 5/8/2017 before 8:00AM	5/12/2017	20
11	5/7/2017	5/20/2017	Monday 5/22/2017 before 8:00AM	5/26/2017	22
12	5/21/2017	6/3/2017	Monday 6/5/2017 before 8:00AM	6/9/2017	24
13	6/4/2017	6/17/2017	Monday 6/19/2017 before 8:00AM	6/23/2017	26
14	6/18/2017	7/1/2017	**Monday 7/03/2017 before 8:00AM	7/7/2017	28
15	7/2/2017	7/15/2017	Monday 7/17/2017 before 8:00AM	7/21/2017	30
16	7/16/2017	7/29/2017	Monday 7/31/2017 before 8:00AM	8/4/2017	32
17	7/30/2017	8/12/2017	Monday 8/14/2017 before 8:00AM	8/18/2017	34
18	8/13/2017	8/26/2017	Monday 8/28/2017 before 8:00AM	9/1/2017	36
19	8/27/2017	9/9/2017	Monday 9/11/2017 before 8:00AM	9/15/2017	38
20	9/10/2017	9/23/2017	Monday 9/25/2017 before 8:00AM	9/29/2017	40
21	9/24/2017	10/7/2017	**Monday 10/9/2017 before 8:00AM	10/13/2017	42
22	10/8/2017	10/21/2017	Monday 10/23/2017 before 8:00AM	10/27/2017	44
23	10/22/2017	11/4/2017	Monday 11/06/2017 before 8:00AM	11/10/2017	46
24	11/5/2017	11/18/2017	Monday 11/20/2017 before 8:00AM	11/24/2017	48
25	11/19/2017	12/2/2017	Monday 12/4/2017 before 8:00AM	12/8/2017	50
26	12/3/2017	12/16/2017	Monday 12/18/2017 before 8:00AM	12/22/2017	52

Please fax or email your Payroll to Lisa Myers Fax: 602-930-4507 Backup Fax: 602-212-2564

Email: lmyers@aask-az.org. Then call 602-930-4407 and leave a message with the total # of documents that you sent via fax or email

**Please note the Holidays Dates due to our office being closed. This means we have fewer Days to process your timesheets. Please submit them early if possible.

* Failure to submit timesheets by their appropriate due date will be grounds for disciplinary actions up to and including termination

****After hours emergency phone number 602-989-4307**